



JOB POSTING

JANITOR

(Part-time, contract to be determined with possibility of extension)

Launched in 2015, Qarjuit Youth Council is an ethnic non-profit organization that is led by youth for youth all over Nunavik. In this organization we are looking for an individual who is dynamic punctual person to join our team as a Janitor! The Janitor is responsible for:

Responsibilities

- **Clean and keep up various surfaces and material within a building or space (office, kitchen, conference room, etc.).**
- **Sweeps and mops floors.**
- **Vacuums and steam clean carpets.**
- **Washes windows, and launders drapes.**
- **Cleans and disinfects toilets and replenishes supplies such as toilet paper, soap, and paper towels.**
- **Maintain cleaning chart indicating area that were cleaned and inspected.**
- **Clean walls once every few months.**
- **Perform any other duties assigned by the General Manager**

Requirements

- **Ability to observe safety and security procedures and comply with policies.**
- **Ability to read and interpret written information; ability to write clear statements; ability to communicate orally in Inuktitut & English**
- **Ability to follow schedules and keep commitments.**
- **Must be able to manage time efficiently and be reliable.**

Place of Work

Kuujuaq, Quebec
448, Ford Road

Salary

\$25.00/hr @15-20hrs/week

Please feel free to submit your

resume to human.resources@qarjuit.ca

We thank all applicants for their interest in this position, however; only those applicants under consideration will be contacted.